Senior Global Nutrition Partnerships Advisor

Salary Range: 73000.00 To 95000.00 (USD) Annually
Worker Category: Full Time Regular
Job Class: Professional

DEPARTMENT: Bread for the World Institute
REPORTS TO: Executive Director
STATUS: Grant funded for one year with employee benefits

PRIMARY OBJECTIVE: To provide organizational leadership in global nutrition policy and partnership expertise and to coordinate our global nutrition advocacy and outreach activities with partner organizations.

PRIMARY RESPONSIBILITIES/ACTIVITIES:
1. Provides leadership and coordinates development and implementation of a creative, impactful global nutrition advocacy and education effort in the U.S. in coordination with Bread staff as well as our global nutrition advocacy partners as appropriate.
2. Convenes and drives the global nutrition agenda for the core global nutrition working group in support of our shared advocacy goals.
3. Seeks and capitalizes on innovative opportunities to further global nutrition advocacy and education efforts through partnership activities, grassroots outreach or communications strategies.
4. Develops and implements engagement strategy with the global nutrition advocacy community. Organizes meetings and convenings of the global nutrition advocacy community, driving collective efforts and managing multi-stakeholder activities to ensure coordinated, impactful progress.
5. Leads logistics and programmatic development for external, DC-based global nutrition events in alignment with key events on the global calendar. Organizes consultations, briefings, outreach and other events as needed.
6. Collaborates with Government Relations, Institute and Organizing staff at Bread for the World Institute. Coordinates activities and plans with core global nutrition working group.
7. Works with external partners and Bread staff to develop global nutrition policy recommendations as needed.
8. Produces memoranda, briefing papers, web content, blogs, and other educational materials to disseminate global nutrition policy analysis and positions to the stakeholder community and government agencies.
9. Exercises leadership and plays a convening role in the NGO stakeholder community on global nutrition.
10. Represents Bread for the World and the core global nutrition working group in stakeholder working groups, and coalitions.
11. Develops and maintains relationships with NGO stakeholder organizations and relevant U.S. government staff.
12. Collaborates internally with relevant staff to draft op-eds, letters to the editor, articles and other media pieces (Institute Notes blogs), responds to journalist and other outside inquiries.
13. Completes administrative requirements such as ensuring the accurate and timely entry of timesheets and performance evaluations in an accurate and timely manner.
14. Performs other duties as assigned.

SECONDARY RESPONSIBILITIES/ACTIVITIES:
1. Assists in the development of grant funding proposals; and communicates with program officers as needed.
2. Attends all-staff meetings, team meetings and other internal meetings.
3. Responds to requests from the core global nutrition working group as appropriate.

SUPERVISION EXERCISED: None.

SKILLS/KNOWLEDGE REQUIRED:
- Graduate degree or equivalent work experience in relevant field.
- Six years’ experience in U.S. advocacy, coalition and/or partnership activities.
- Strong knowledge of international affairs, and global health issues. Understands and/or has worked U.S. government global health and development assistance initiatives, particularly in the context of accelerating impact.
- Experience on Capitol Hill, and with communications campaigns and grassroots advocacy.
- Demonstrated strong written and oral communication skills.
- Ability to work collegially with diverse religious, racial/ethnic, cultural and income groups.
- Highly motivated self-starter with ability to prioritize complex tasks, set objectives and measure progress toward meeting official and
- Demonstrated strategic vision for achieving legislative success.
- Appreciation of diverse points of view (including of a controversial nature), and ability to articulate points of view that reflect organizational policy.
- Strong functional knowledge of desktop and phone applications used in communication, research and publishing.
- Strong analytical skills and attention to detail, including ability to conduct research and in-depth analysis of complex factors related to Bread’s issues and to make data-driven recommendations and decisions.
- Strong written and oral communication skills, including ability to identify and engage target audiences and communicates complex ideas or issues tailored to the audience, using appropriate formats and media.
- Ability to lead and work collaboratively with teams, develop collaborative relationships internally and externally, which require a high degree of diplomacy and judgment in order to address and resolve substantive conflicts or escalate concerns to senior management.
- Ability to work independently.
- A commitment to and/or experience with grassroots organizations.

WORK ENVIRONMENT ISSUES:
- Work will require some evening and weekend hours to assure organizational responsiveness to assigned issues area.
- Must be responsive to emails and phone calls off-site during evenings, weekends, and holidays to support time-sensitive matters.

CULTURAL EXPRESSIONS:
Bread is committed to advancing racial equity externally and internally. All staff members play a vital role. In the course of our work, each staff person should work to apply a racial equity lens to their work and practices; and participate in racial equity and racism on-going training. Bread is also committed to being an equal opportunity employer. Bread does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin, disability, marital status, sexual orientation, military status, in any of its activities or operations.

DISCLAIMER:
The information in this job description indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, or to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

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