Communications Intern

DEPARTMENT: Strategic Communications and Campaigns

PROGRAM DATES: Summer Semester (May – August)

SCHEDULE: Full Time: 30–37.5 hours per week or Part-time: 15-22.5 hours per week

APPLICATION DEADLINE: March 15, 2020

Bread for the World is a collective Christian voice urging our nation’s decision makers to end hunger at home and abroad. Our internship program enables you to contribute your efforts to this mission while benefiting from opportunities for supervised learning, personal development, and gain work experience. As the Communications Intern, you will engage in media relations outreach (social and digital media); writing and editing; graphic design; photography; organizing press conference and other public relations events.

RESPONSIBILITIES/ACTIVITIES:

1. Assist with social media and digital media work.
2. Assist with media relations outreach.
3. Write articles for Bread for the World e-newsletter and blog.
4. May assist with photography, website, and graphic design.
5. May assist department staff as needed.

SKILLS/KNOWLEDGE REQUIRED:

- An Undergraduate or Graduate Student (minimum GPA of 2.0 on a 4.0 scale)
- A strong interest or background in communications
- Solid research, writing, and communication skills are important
- Be detail-oriented, flexible, organized and able to meet deadlines
- Be proficient in Microsoft Word, Excel and Outlook
- Willingness to learn

This internship is **unpaid**; however, a transportation stipend is provided (up to $150 per month) and we will support current students seeking college credit for this internship. Our office is located at 425 3rd Street SW, Suite 1200, Washington, DC 20024 and is convenient to the Federal Center SW Metro station.

TO APPLY:

1. Complete the **General Application Questions**
2. **Upload a resume** (no longer than one page; list your academic information, extracurricular activities, honors, employment, community service, and special skills)
3. **Upload a cover letter** (explain your background/experience and why you are interested in this internship)
4. **Upload a writing sample** (a written piece that showcases your overall writing style)